



Normanby School

3 Hunter St, Normanby 4614 [ph/fax 06 272 8023](tel:062728023) [email admin@normanby.school.nz](mailto:admin@normanby.school.nz) www.normanby.school.nz

Position: Scale A Teacher (Permanent) December 2024

School Address: Normanby Primary School
3 Hunter Street
Normanby 4614
Telephone: 06 272 8023

Contact: Jude Sklenars, Principal
E-mail: principal@normanby.school.nz

Date: to start as soon as possible in Term 3

Please refer to the full job description for details of employment.
Please note that this position may be re-advertised, should the position not be filled.

APPLICATION FOR APPOINTMENT

Position applied for	
Surname	
First name(s)	
Full Postal Address	
Contact Phone Numbers	

IMPORTANT NOTES FOR APPLICANTS

Thank you for applying for a position with our school. Please fully complete this form personally. Please make sure you sign and date where indicated on the last page.

Attach a covering letter and a curriculum vitae (CV) containing any additional information. If you include written references, please note that we may contact the writers of these references.

I will require a copy of your Practising Certificate, with two forms of photo ID. If you are applying for Provisional Registration, any job offer will be conditional on receiving a copy of your Provisional Registration.

If you are selected for an interview, you may bring whanau/support people at your own expense. Please advise if this is your intention.

Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.

This application form and supporting documents will be held by the school. You may access in accordance with the provisions of the Privacy Act 1993. If you have any queries, please contact the principal.

Employment History

Referees: Complete this if you have not already supplied the contact details of referees. Please provide the names of three people who could act as referees for you. At least two of these should be able to attest to your work performance. If you have included written references from people other than those recorded below, please note that we may contact the writers of these references.

Name	Address Telephone	Relationship (e.g employer/principal)

<p>Do you agree to these referees being asked to nominate other persons who might assist in assessing your application? <u>If Yes, please note that we may contact these persons.</u></p>	Yes	No
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Please tick the appropriate boxes:

<p>Are you a New Zealand citizen? If not, do you have resident status, or have a current work permit?</p>	<p>Yes/No Yes/No Yes/No</p>
<p>Have you ever had a criminal conviction? If "Yes" please detail:</p>	<p>Yes/No</p>

<p>Have you ever received a police diversion for an offence? If "Yes" please detail:</p>	<p>Yes/No</p>
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Are you awaiting sentencing/currently have charges pending? If "Yes" please state the nature of the conviction/cases pending:

Yes/No

In addition to other information provided, are there any other factors that we should know to assess your suitability for appointment and ability to do the job?
If "Yes", please elaborate:

Yes/No

I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature_____

Date_____

N.Z. TRAINED TEACHERS CERTIFICATE:

Date of certificate: _____

CURRENT PRACTISING CERTIFICATE:

Expiry Date: _____

Please forward by e-mail to: principal@normanby.school.nz

Applications Close on Sunday 23rd June, 2024