



Normanby School

3 Hunter St, Normanby 4614 [ph/fax 06 272 8023](tel:062728023) [email admin@normanby.school.nz](mailto:admin@normanby.school.nz) www.normanby.school.nz

Job Description – Teacher, Scale A

Position Title	Scale A Teacher
Responsible to:	Principal, Deputy Principal.
Working Relationships	Principal, Deputy Principal, Classroom teachers, support staff.
Employment Status:	Permanent Teacher
Teaching Position	Year 2-3 Classroom Teacher

Person Specifications

- Uphold the school's vision, beliefs and values.
- Adhere to the school's Code of Conduct.
- Follow the planning and assessment expectations of the school.
- Meet the Code of Professional Responsibility and Standards for the Teaching Profession.

Primary Objectives:

- Model and promote positive and constructive relationships with staff, students and the community.
- Actively engage in professional, open to learning conversations.
- Value teamwork and collaborate with others.
- Share knowledge, skills and resources.
- Explore, recognise and celebrate Maori identity, language and culture, including making good use of local expertise and the local context.
- Apply the professional growth cycle processes and strategies with a view to improving practice and student outcomes.
- Use classroom practices and implement programmes that engage all learners, aiming to accelerate learning of all students so that they experience success.
- Use a range of strategies to support students to have a voice in co-constructing what and how they learn.
- Present oneself as a professional in presentation, conduct and capability.
- Ensure the safety and wellbeing of yourself, others and students at all times.
- Any other duties as required from time to time.

Teaching And Learning:

- Maintain appropriate planning and assessment records.
- Maintain a safe, well-organised, student-focused learning environment.
- Continually adapt and modify activities, resources and technologies in order to scaffold students' learning.
- Reflect on classroom practice in an on-going way.
- Change and adapt current practice in response to students' needs and new evidence and research.
- Create a classroom environment where students can take risks with their learning and see mistakes as learning opportunities.
- Acknowledge, respect and encourage student voice, their perspectives and values.

It is expected that as a teacher at Normanby School you will:

- Work with the Principal, staff and community in the spirit of the School Strategic Plan and the New Zealand Curriculum to provide the most effective educational environment for the benefit of our ākonga.

- Support and implement the 2025 Annual Plan and Strategic Goals.
- Participate positively in collaborative decision making within the school's management system.
- Be non-judgemental, and emphasise positive reinforcement, restorative practice and confidence building strategies in dealing with students.
- Value each student as an individual; with a right to their own personality.
- Abide by any statutory obligations.
- Respect the integrity of staff, members of the School Board, parents and students.
- Demonstrate a commitment to own continuing personal and professional growth and development by engaging in a professional growth cycle.

Professional Learning and Development

- Undertake professional support and guidance.
- Attend all PLD opportunities offered.
- Be open to learning.
- Commit to making on-going improvements to practise.
- Actively engage in the school's coaching programme with a view to improving practice and student outcomes.

ADDITIONAL RESPONSIBILITIES
<ul style="list-style-type: none"> ● Management units may be applied for. We are currently seeking leadership in the areas of: Hero/ICT PB4L/Pastoral/Restorative Practice

Declaration

Employee Signed: _____ Date: _____

Principal Signed: _____ Date: _____

Approved by:	<i>Normanby School Board</i>
Date approved:	
Reviewed:	
Appointee:	
Date appointed:	